



MINISTRY OF DEFENCE

Advt. No. 108

DEFENCE RESEARCH AND DEVELOPMENT ORGANISATION (DRDO) RECRUITMENT AND ASSESSMENT CENTRE (RAC)

CLOSING DATE: 20 days from date of publication of Advt. in Employment News

R&D Construction Establishments under Defence Research & Development Organization (DRDO), Ministry of Defence are dedicated for planning, execution and maintenance of time bound Hi-Tech Civil Works Projects of National Importance. The Organization requires highly qualified and competent engineers in various discipline in Group 'A' (Class-I) under DRDO, Ministry of Defence, Civil Works Officers Cadre to accomplish the civil works assignments/projects in support R&D activities.

RAC INVITES APPLICATIONS FOR THE FOLLOWING POSTS IN THE CIVIL WORKS OFFICER CADRE OF DRDO

(General Central Service Group 'A' Gazetted (Technical))

Item No.	Post	Pay Band and Grade Pay	Place of Posting	No. of Vacancies	Subject	Educational Qualification & Experience / Specialisation
01	Dy. CCE	Rs. 15,600-39,100/- & Grade Pay- 7600/-	CCE (R&D) Central, Delhi	01	Civil Engg.	<p>Essential:</p> <ol style="list-style-type: none"> 1) Degree in Civil Engg. or equivalent. 2) Atleast 8 years experience in planning and execution of works 3) Experience in planning/execution of major time-bound projects of Workshops / Factories/ Research Estt. <p>Or</p> <p>Experience in Estate management (i.e. encroachments, development, usufructs and litigation and other matters relating thereto) Provision of Civic amenities for inhabited estates, arboriculture and environmental health, civic taxes and matters relating thereto and expert knowledge of land Acquisition, laws, Land valuation techniques, rules related to negotiated purchase/hiring of immovable property.</p> <p>Desirable :</p> <ol style="list-style-type: none"> 1) Degree in Building and quantity surveying from Institute of surveyors. 2) Knowledge of Budget Control and monitoring of civil works 3) Experience in formulation and planning of civil works
02	Construction Engineer	Rs. 15,600-39,100/- & Grade Pay- 6600/-	PMO, MISSA C/o CCE (R&D) Secunderabad	01	Civil Engg.	<p>Essential:</p> <ol style="list-style-type: none"> 1) Degree in Civil Engg. or equivalent. 2) Atleast 4 years experience in planning and execution of works out of which atleast 2 years should be on site/field. <p>Or</p> <p>Atleast 4 years Experience in Estate management (i.e. encroachments, development, usufructs and litigation and matters relating thereto) Provision of Civic amenities for inhabited estates, arboriculture and environmental health, civic taxes and other matters relating thereto and experience of land survey and land Acquisition, valuation of land, rules related to negotiated purchase/hiring of immovable property.</p> <p>Or</p> <p>Atleast 4 years experience in vetting of running/final bills of civil works, scrutiny of contracts , documents / deviation orders and amendments to contracts, control of civil works budget, stores audit with exposure to computer programming / system analysis</p> <p>Desirable :</p> <ol style="list-style-type: none"> 1) Experience in planning/design of works connected with time-bound projects. 2) Knowledge of Budget monitoring and control of works expenditure and scales of accommodation.
			PMO, Guwahati C/o CCE (R&D) Secunderabad	01		
			PMU, Balasore C/o CCE (R&D) East, Kolkata	01		
			PMO, Distt. Sirmour, Himachal Pradesh C/o CCE (R&D) North	01		
			Dte of Civil Works & Estates , Delhi	01		
03	Construction Engineer	Rs. 15,600-39,100/- & Grade Pay- 6600/-	PMO Chitradurga C/o CCE (R&D) Secunderabad	01	Electrical Engg.	<p>Essential:</p> <ol style="list-style-type: none"> 1) Degree in Electrical Engg.. or equivalent. 2) Atleast 4 years experience in planning and execution of works out of which atleast 2 years should be on site/field. <p>Or</p> <p>Atleast 4 years Experience in Estate management (i.e. encroachments, development, usufructs and litigation and matters relating thereto) Provision of Civic amenities for inhabited estates, arboriculture and environmental health, civic taxes and other matters relating thereto and experience of land survey and land Acquisition, valuation of land, rules related to negotiated purchase/hiring of immovable property.</p> <p>Or</p> <p>Atleast 4 years experience in vetting of running/final bills of civil works, scrutiny of contracts , documents / deviation orders and amendments to contracts, control of civil works budget, stores audit with exposure to computer programming / system analysis</p> <p>Desirable :</p> <ol style="list-style-type: none"> 1) Experience in planning/design of works connected with time-bound projects. 2) Knowledge of Budget monitoring and control of works expenditure and scales of accommodation
			CCE (R&D) Central, Delhi	01		
			Dte of Civil Works & Estates , Delhi	01		
Total Vacancies				09		

1. ONLY INDIAN NATIONALS NEED TO APPLY.

2. UPPER AGE LIMIT (as on closing date of Advt.)

- For Dy. CCE Not exceeding 45 years
- For Construction Engineer Not exceeding 35 years

3. The applicants should ensure that they satisfy the eligibility criteria upto closing date of advertisement. The required experience will be counted after the essential qualifications are obtained. The prescribed Essential Qualifications are bare minimum and mere possession of same does not entitle candidates to be called for interview. Where number of applications received in response to an advertisement is large, it will not be possible for RAC to interview all the candidates. RAC may restrict the number of candidates for interview to a reasonable limit. The applicants will be short listed on the basis of subject knowledge / experience at suitable level/ professional achievements/ aptitude for research / management skills and personal qualities / strength. The candidates should, therefore, mention all qualifications/experience/ achievements/ specialisation in relevant field including those over and above the minimum qualifications. After the interview, in accordance with the merit, the offer of appointment to the selected candidates will be restricted to the number of vacancies and minimum qualifying criteria. The appointment, however, will be subject to the completion of formalities like medical examination prescribed for Group 'A' technical posts of Government of India with field service liability and character verification besides verification of **SC/ST/OBC/PH Certificate**, if applicable.

4. AGE RELAXATION

The upper age limit as on closing date (inclusive) is relaxable upto 5 years for Central Govt employees as per rules. Age relaxation is also admissible for persons with disabilities as per rules. Age is also relaxable for Armed Forces personnel / Ex-Serviceman and Short Service Commission Officers as per rules in vogue.

5. HOW TO APPLY

Candidates must apply online alongwith the required fee at RAC website <http://rac.gov.in>. Besides, candidates are requested to download the filled application form and forward the signed copy of the same duly affixed with a coloured passport size photograph, self attested photocopies of certificates of educational qualification, experience, age, caste and disability etc to **Director, Recruitment & Assessment Centre, Lucknow Road, Timarpur, Delhi – 110054**, preferably by registered post, superscribed “**Application for post of ‘.....’, Advt No. 108, Item No. "_____"** within 07 days (10 days for Andaman & Nicobar islands, Lakshadweep, NE Hill Region, Jammu & Kashmir, Lahul & Spiti Districts & Pangri Sub division of Chamba District of Himachal Pradesh and abroad) of the online submission. Candidates are advised to retain a copy of submitted application with acknowledgement slip.

6. **Application Fee Rs. 50/- (fifty) to be paid online.** No fee is applicable for SC/ST/PH/Woman candidates.
7. Fare concession is being given by railways to unemployed youth in second class when travelling to attend interviews for jobs in Central Govt. Depts. To avail free railway tickets, the candidate is required to submit an attested copy of (i) call/interview letter (ii) a copy of application form to railway authorities. The candidates are advised to utilise this facility given by the railways, as no rail fare will be paid by this office, if the place is connected by rail.
8. Candidates will have to produce all original certificates for verification at the time of interview.
9. Incomplete applications will be summarily rejected and no correspondence would be entertained in this regard.
10. **CANDIDATES WORKING IN GOVERNMENT/PUBLIC SECTOR UNDERTAKINGS, AUTONOMOUS ORGANISATIONS/ARMED FORCES (INCLUDING DEPARTMENTAL CANDIDATES) MUST APPLY THROUGH PROPER CHANNEL. THEY SHALL NOT BE INTERVIEWED IF THEY FAIL TO PRODUCE A “NO OBJECTION CERTIFICATE” AT THE TIME OF INTERVIEW.**
11. Candidates desirous of applying for more than one vacancy must apply separately for each vacancy indicating Item No. of the advertisement accompanied by separate requisite fee.
12. Selected candidates have the liability to serve anywhere in India.
13. **Number of vacancies are tentative and may vary.**
14. **CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATE**
15. Our e-mail address: dirrac@ndb.vsnl.net.in

16. CHECK LIST

Please ensure that you have:

- (a) Downloaded the filled application form, signed and attached self -attested certificates (ref Para-4).
- (b) Rightly indicated the item number, subject and the post applied for.
- (c) Pasted recent colour passport size photograph.
- (d) Attached an Indian Postal Order of Rs. 50/- in the favour of **Director RAC** (If fee not paid online) if you belong to UR/OBC Category (except woman) and retained a photocopy of the same.
- (e) Attached requisite Caste/Disability Certificate in case you belong to SC/ST/OBC/PH category.
- (f) Attached requisite NOC from the Competent Authority in case of serving Armed forces personnel and relieving certificate in case of retired armed forces personnel.
- (g) Applied through proper channel if already employed as stated in para-10.
- (h) Retained a photocopy of online filled application form.

VISIT RAC WEBSITE

at

<http://rac.drdo.in>

**For all queries related to recruitment against above mentioned vacancies by RAC, please contact PRO at
Telefax No.: 011 23812608, 23915131**
