

Intimation Letter from Permanent/Temporary Employees to their Employer

To

<Designation of Cadre Controlling Authority>

<Address of Cadre Controlling Authority>

Subject: **Intimation for applying for Post of Scientist 'B' in Advt. no. 156**

Sir/Madam,

1. This is to inform that I, **<name of candidate>**, have applied for the post of Scientist 'B' in RAC Advt. no. 156 on **<date of application>**, which was published recently.
2. I seek permission for appearing in recruitment process for the above-mentioned posts. I request you to kindly issue a '**No Objection Certificate**' for the same.
3. In case of any objection to my application for the said post, RAC DRDO may be directly contacted at director.rac@gov.in , directrec.rac@gov.in.
4. It is requested to acknowledge receipt of this letter (Please see below)

<Signature of candidate>

<Name of candidate>

<Designation of candidate>

<Name of the Institution >

Acknowledgement Receipt

Receipt of the above intimation letter is hereby acknowledged.

<<Date>>

<<Signature with Stamp of Office>>

<<Name>>

<<Designation>>