

To

<Designation of Cadre Controlling Authority>

<Address of Cadre Controlling Authority>

Subject: Intimation for applying for Post of Scientist 'B' in Advt. no. 145

Sir/Madam,

1. It is to inform that I, <name of candidate>, have applied for the post of Scientist 'B' in RAC Advt. no. 145 on <date of application>, which was published recently.
2. As per the advertisement, RAC may be directly contacted in case of any objection to my application for the said post or for any clarification needed.
3. Kindly acknowledge receipt of this letter in the space below.

<Signature of candidate>

<Name of candidate>

<Designation of candidate>

<Name of the Institution >

Acknowledgement Receipt

Receipt of above intimation letter is acknowledged.

<<Date>>

<<Signature with Stamp of Office>>

<<Name>>

<<Designation>>